

**RULES, DUTIES AND RESPONSIBILITIES OF BAHÇEŞEHİR UNIVERSITY FACULTY OF MEDICINE STUDENTS
IN CLINICAL EDUCATION ENVIRONMENTS**

RULES	
1	Students are subject to the relevant legislation in education and discipline and the rules set out in the University and Faculty of Medicine Education and Examination Regulations.
2	They should take part in the groups announced at the beginning of the academic year and carry out their professional practice training according to the academic calendar.
3	They should wear clothes suitable for health service provision (white long-sleeved apron, uniform, necessary personal protective equipment) in the practice areas; they should wear clothes suitable for operating room rules in the operating room. They should not wear aprons and uniforms outside the organization.
4	They must carry their identity cards or badges within the institution and in the hospital.
5	They should introduce themselves as "medical students" to patients and their relatives.
6	They must carry out all their education and training activities under the supervision of the faculty member in charge of the relevant education.
7	They should convey their problems and suggestions to the faculty member in charge of education through the education group student representative. The faculty member in charge of education will evaluate this situation with the semester coordinator.
8	They should attend theoretical lectures, seminars, case presentations, rounds in accordance with the course program prepared by the department; they should observe all kinds of medical interventions performed in outpatient clinics, services, operating rooms, and other diagnostic and treatment units in line with patient privacy and permission, and they should perform appropriate interventions under the permission and supervision of the instructor.
9	They should pay utmost attention to attendance to theoretical and practical classes and compliance with the announced hours. As stated in Bahçeşehir University Faculty of Medicine Education, Training and Examination Regulations, they should be aware that if the absenteeism limit is exceeded, they will not be taken to the relevant exams and will repeat the internship.
10	They must act in accordance with the principles to be followed in all kinds of exams they take in vocational practice courses.
11	They should not give information to patients, relatives or third parties about the patient's condition and prognosis without the knowledge and supervision of faculty members.
12	They should be aware that their work is for educational purposes only and should not be involved in any way in the decisions, practices and records related to the diagnosis-treatment, follow-up and medical care of patients.
13	They should comply with the principle of confidentiality of patient and hospital data and should not use these data outside of educational areas.
14	They should not take patient files and medical documents of the patient out of the service.
15	They should discuss issues related to patients with hospital staff outside of publicly accessible areas such as elevators, corridors and cafeterias.
16	They should avoid behaviors that will harm patient safety and disrupt hospital hygiene.
17	They must comply with hospital operating rules and hospital infection control measures.
18	At the beginning of the academic year, they should receive their personal professional practice report cards from student affairs, read the information in it, and fill it out in a clean and organized manner. If the report cards are lost, they should apply to the student affairs office with a written justification for a new report card.
19	They must carry their professional practice report cards with them, perform the interventions specified in the report card in the presence of the responsible faculty member and have them signed by the evaluating faculty member.
20	At the end of each clinical education program, they must submit their signed personal professional practice report to the responsible faculty member.

DUTIES AND RESPONSIBILITIES	
1	They should act in accordance with the principles and rules of medical professional ethics and deontology.
2	They should respect cultural differences.
3	When interacting with patients, they should respect their privacy.
4	They should treat patients and their relatives with respect.
5	They should be respectful to their friends, faculty members, and all campus staff.
6	They should not exhibit self-interested relationships and behaviors with faculty members and hospital staff.
7	They should not engage in dishonest, rule-breaking, violent or bullying behavior.
8	They should try to use their independent working hours effectively.
9	They should try to participate at the highest level in scientific or cultural activities organized outside the lessons in order to gain the equipment required by the profession.
10	They should adopt attitudes and behaviors that uphold academic integrity.
11	They should participate in the feedback sent by the program evaluation commission for the improvement and development of the programs; they should not use expressions that go beyond the scope of criticism and contribution.